

**RISK ASSESSMENT**

**Information of Activity PRIVATE TOURS**

Site: Wildlife Habitat Location: Wildlife Park including behind the scenes Tour.

Identified by: Sybella Salter, Assistant Manager Date: 8 June 2024

Identified Hazard / Task: Your Wildlife Habitat Tour – incl. behind the scenes Tour

**Risk Analysis – level of risk**

Identified Hazards	Risk Assessment			Risk Score E x L x C	Risk Level
	Exposure (E)	Likelihood (L)	Consequence (C)		
Physical Strains & Sprains	2	0.3	2	1.2	L
Tip/Fall Hazard	3	0.3	5	4.5	M
Tip/Fall Hazard – koala enclosure	1	0.1	2	.2	L
Animal Handling – bites and scratches	3	0.3	5	4.5	M
Food allergies :	3	0.3	10	9	M

**Definitions**

Exposure E	Likelihood L	Consequence C	Risk Score	Hierarchy of Risk Controls
Continuously 10	Almost Certain 1.0	Catastrophic 20	E >20 H >10 M 3 – 10	<b>Elimination</b> is a permanent solution and should be attempted in the first instance. <b>Substitution</b> involves replacing the hazard or environmental aspect by one of the lower risk. <b>Engineering</b> controls involve physical barriers or structural changes to the environment or process. <b>Administration</b> controls reduce hazard by altering procedures and providing instructions <b>Personal protective equipment</b> last resort or temporary control.
Frequently 6	Likely 0.6	Major 10		
Occasionally 3	Possible 0.3	Moderate 5	L <3	
Infrequently 2	Unlikely 0.1	Minor 2		
Rarely 1	Rare 0.05	Insignificant 1		

## LEGEND

E: extreme/significant risk; immediate action required; must be managed by senior management with a detailed plan, notify RMO immediately.

H: high risk; senior management attention needed; detailed research and management planning at senior levels.

M: moderate risk; management responsibility must be specified; manage by specific monitoring or response procedures.

L: low risk; manage by routine procedures; unlikely to need specific allocation of resources

## Details of Action to be Taken

Actions: (When determining action, refer to Hierarchy of Risk Control.)

**Dietary Requirement/ Allergies:** Perceived risk minimised by participants being asked about any dietary allergies prior to joining the program and these allergies being documented and provided to Kitchen on day of visit. Serious allergies require EPI pen to be carried.

**Physical Strains & Sprains** – Perceived risks minimised by participants given clear instructions of the importance of staying on the designated track / path / enclosure and following directions given by park tour leader prior to entering any enclosure and any behind the scenes area, including care centre and workshop area if needed. Participants are to be under contents supervision.

**Trip/Fall Hazard – your wildlife habitat tour** - Perceived risks minimised by participants wearing the appropriate PPE (enclosed shoes), following clear instruction / signage, staying to pathways and following directions of park signage, including following directions given by park tour leader prior to entering any enclosure and any behind the scenes area, including care centre and workshop area if needed. Participants are to be under contents supervision.

**Trip/Fall Hazard – Koala Enclosure** – Perceived risks minimised by induction into enclosure, clear instructions, constant supervision and following directions given by park tour leader prior to entering any enclosure and any behind the scenes area, including care centre and workshop area if needed.

**Animal Feeding – All park exhibit animals:** To be done only under constant supervision of qualified animal handler. Perceived risk minimised by participants not being able to feed any park animal exhibit other than macropods.


**Animal Feeding – Macropods:** Perceived risk minimised by participants being not able to feed any park animal exhibit other than macropods, and advised on a way to feed macropods only, and following directions/ tour leader.

**Animal Handling** – To be done under constant supervision of qualified animal handler. Perceived risk minimised by participants being given clear directions on the correct way to handle animals and given demonstrations by qualified handler prior to handling any animals.

Assessed by: Sybella Salter (Assist. Gen. Manager)

Date: 8 June 2024

Authorised by: Clare Hunt. Gen. Manager WH&S Rep.

  
Date: 26/8/2024